



The Canadian Association  
for Enterostomal Therapy  
Association Canadienne  
des Stomothérapeutes

November 20, 2011

## Call for Nominations

### 3 Regional Directors - Ontario, Atlantic & Prairies/NWT/Nunavut

The position of the CAET Provincial Regional Director is an elected position for a two year term with a renewal option of a second two year term. This position is a voting member of the CAET Board and represents their respective province.

#### Responsibilities

Each Regional Director is to:

- Represent the provincial members at CAET Board meetings.
- Serve as a liaison between the CAET and the Province.
- Conduct a minimum of two (2) regional meetings per year (with the respective Province's members) — one meeting is at the CAET Annual National Conference and one is at a location within the Province's territory.
- Prepare submissions to the CAET Link regarding Provincial Regional News 3 times per year (January, March and September).
- Submit mid-year (September) and year-end report (for Annual Members Meeting).
- Oversee or participate on committees and projects as directed by the CAET Board.
- Conference Calls as requested.
- Attend Mid-year Meeting (first weekend of October) and Annual Conference including pre-board meeting, Annual Members Meeting, CAET social events and education programs (last week of May).
- Perform other duties as may from time to time be assigned by the CAET President.

#### Qualifications

- Be a voting member in good standing for a minimum of two (2) years prior to the election.
- Reside in Canada.
- Not be an employee of the Corporation (CAET).
- Provide a written Consent to Serve.

#### Time Commitment

- Approximately 5 hours per month plus attendance at the annual pre-board meeting and national CAET conference ( usually last week of May lasting 5 days) plus a mid year board meeting ( 2 day weekend usually in Ottawa) and a Provincial meeting (length varies; can include video networking meeting).

**Professional Opportunities**

- Gain knowledge in governance and leadership of a professional association.
- Opportunity to have a voice on CAET initiatives.
- Participate in an executive position in a Professional Association.
- Network with colleagues and other professionals at a national level.
- Attend the annual conference-registration and hotel covered by CAET.
- Attend the mid-year board meeting (travel & hotel covered by CAET).
- Experience conducting Regional meetings.

**Please respond by February 1, 2012**

If you are interested in pursuing this opportunity or if you have consent to nominate a colleague by contacting:

**Corinne Allen, CAET Nominations Chair**

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